

MINUTES
of the MEETING of
FROYLE PARISH COUNCIL
held in the Village Hall, Lower Froyle,
on Monday **11th November 2013** at 8.00 pm

Present:

<i>Parish Council:</i> Mr. D. Collingborn Mr. I. Deans (acting Chairman) Miss Gove Mr. N. Whines	Clerk <i>Others:</i> 3 members of the public Vol. Aud. Mr. P. Elliott, to item 4 Dis. Cllr. G. Watts, for item 5.3
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ITEM 1 APOLOGIES FOR ABSENCE

Mr. M. Cray, Mr. T. Goodsell, Mr. S. Lloyd, Mr. M. Wells.

Item 4.3.2 was taken at this point.

ITEM 2 MINUTES OF THE PREVIOUS MEETING

30 13-14 It was **RESOLVED** that the Minutes of the meeting of the Parish Council held on 17th September 2013 be accepted as a true record.

ITEM 3 MATTERS ARISING FROM PREVIOUS MEETINGS

All items had either already been reported, dealt with, pending or were discussed below.

ITEM 4 FINANCE

4.1 Approval of payments

31 13-14 It was **RESOLVED** to note and approve the following payments, which had been made since the Agenda for the meeting of 17th September 2013 was prepared: £

15.9.13	OCS Group UK Ltd ta Cannon	Recreation ground mowing	1092	13 13-14	83.52
15.9.13	Information Commissioner	Registration	1093	13 13-14	35.00
15.9.13	Treloar College (IKC)	Parish Plan printing	1094		300.00
17.9.13	Froyle Village Hall	Hall Hire	1095	13 13-14	295.00
17.9.13	Came & Co.	Insurance	1096	13 13-14	1544.63
17.9.13	Jenny Gove	Flowers for Ms Essenson re PP	1097	13 13-14	26.60
17.9.13	Victim Support	Grant 2013-14	1098	28 13-14	50.00
20.9.13	Farnham Castle Newspapers	Notification re rec grnd bye-laws	1099		124.80
30.9.13	MJ Wells	FH key cutting	1100		4.50
	P. Cullen	cash, mugs			-10.00
	P. Cullen	paper, VAT, unclaimed			0.75
	P. Cullen	cash, photocopying			-5.28
30.9.13	P. Cullen	Salary & expenses	1103	19 11-12	896.78
1.10.13	Treloar Enterprises Ltd (IKC)	Parish Plan printing	1101		200.00

1.10.13	Treloar Enterprises Ltd (IKC)	Village Magazine	1101	13 13-14	110.00
1.10.13	Landscape Group	Dog bin	1102	13 13-14	171.60
14.10.13	David C. Andrews	Patio	1104		451.06
18.10.13	OCS Group UK Ltd	Recreation ground mowing	1105	13 13-14	167.04
14.10.14	OCS Group UK Ltd	Recreation ground mowing	1106	13 13-14	83.52
4.11.14	Treloar Enterprises Ltd (IKC)	Village mag	1107	13 13-14	130.00

4.2 Parish Council Accounts

32 13-14 It was **RESOLVED** to note and approve the payments and receipts accounts and reconciliation statement as at 4th November 2013 and bank statements that had been enclosed with the agenda.

4.3 Applications for grants

4.3.1 238 CARE. Information had been circulated to councillors.

33 13-14 It was **RESOLVED** to make a grant of £100 to CARE.

4.3.2 Froyle Fete Committee, grant to the for purchase of container. It was explained that at present items have to be stored on private property.

34 13-14 It was **RESOLVED** to make a grant of £500 to Froyle Fete Committee for purchase of a container.

It was **agreed** that a container would be purchased by FPC and FPC would invoice Froyle Fete Committee for the cost less £500. **Mr. Whines** to arrange.

4.4 Appreciation of grants

180 **Victim Support**, details had been enclosed with the agenda. Noted.

4.5 Review of Clerk's salary

Clerk's letter of appointment: Clerk's salary for the current year to be *reviewed* annually at the November meeting of the Parish Council, to be paid at the appropriate rate recommended by NALC and the Society of Local Council Clerks, calculated from NALC Scale LC1 using the appropriate Spinal Column Point (SCP) up to the maximum of SCP21, commencing at Spinal Point 16.

New pay scales applicable from 1st April 2013 for clerks re 23.7.13 NALC/SLCC enclosed with the agenda.

Salary at Spinal Point 16 £8.63 per hour, Contracted hours: 416

$8.63 \times 416 = \text{£}3590.08 \text{ pa.}$

35 13-14 It was **RESOLVED** that the Clerk's salary from 1st April 2013 would be £3590.08 pa.

4.6 Review of Village Magazine advertisement charges *deferred to 14.1.14*

4.7 Review of Budget for 2013-14

The Council finally approved the budget for 2013-14 at 19.11.12 and 7.1.13, apart from transfers to reserves. Actual and forecast figures show changes since the budget became effective in April 2013.

It was **agreed** that there should be reserves as follows:

Car park: £5000
Sports Pavilion: £5000
Playground: £2500
Maps: £2000

Reserves to be included in Budget for 2014-15

4.8 Budget with Precept Calculation for 2014-15

194 Parish precept setting process for 2014-15 had been enclosed with the agenda.

Consumer Prices Index 2.7% in the year to September 2013.
Released 15 October 2013 (next edition 12 November 2013).
(<http://www.ons.gov.uk/ons/rel/cpi/consumer-price-indices/september-2013/index.html>)

Increase of 2.7% has been applied to some expenditure.
Precept has been assumed to be the same as for 2012-13, £17500.
(NALC Policy Briefing (P39-12. 26 October 2012) <http://www.hampshire-alc.gov.uk/article/precepts-update-610.aspx>: “Any “Excessive Council Tax Increase” trigger will be set [...] in the Local Government Finance Report [...] made final in the late January following [...] *formal setting of Precept should be concluded in January.*”)
Copy of 2014-15 draft budget with precept calculation had been enclosed with the agenda.

36 12-13 It was **RESOLVED** that the precept for 2014-15 should be £17500.

4.9 Other financial matters

4.9.1 S137

Latest S137 figure HALC e 4.11.13:
SECTION 137 EXPENDITURE: LIMIT FOR 2013-2014 (issued 28.2.13)
“The Department for Communities and Local Government has today confirmed that the appropriate sum for parish councils in England for the purposes of section 137(4) (a) of the Local Government Act 1972 (“the 1972 Act”) for 2013-2014 is £6.98.
This is the amount that results from increasing the amount for 2012-2013 (£6.80) by the percentage increase in the Retail Prices Index between September 2011 and September 2012 (of 2.6%), in accordance with Schedule 12B to the 1972 Act.

Numbers of electors at November 2013 (October 2012 roll and revisions) is 463.
Expenditure limit for the time being is therefore £3231.74. Noted.

5 PLANNING

5.1 Planning Applications (previously notified to councillors (pntc))

202 27702/002 **2 Turnpike Cottages**, CONVERSION OF OUTBUILDING TO OFFICE WITH THE ADDITION OF TWO SINGLE GLAZED TIMBER WINDOWS. TIMBER CLADDING TO REAR EXTENSION

Consultation expiry via website 6th November 2013, extended to 11th November for email.

37 **12-13** It was **RESOLVED** to make **no comment** on this application.

5.2 Results of Planning Applications (pntc) Noted.

5.2.1 167 39958/008 Cattleys, Ryebidge Lane, Upper Froyle DEMOLITION OF APPROXIMATELY 3.2M OF 1.05M HIGH FRONTAGE WALL; REMOVAL OF ROADSIDE LAYBY AND REINSTATEMENT OF ROADSIDE VERGE; FORMATION OF NEW VEHICULAR ACCESS AND GRAVEL HARDSTANDING FOR 2 CARS AND TURNING AREA; NEW GATE PIER AND GATES PERMISSION

5.2.2 168 39958/009 Colt House, Ryebidge Lane, Upper Froyle, DEMOLITION OF APPROXIMATELY 3.2M OF 1.05M HIGH FRONTAGE WALL; REMOVAL OF ROADSIDE LAYBY AND REINSTATEMENT OF ROADSIDE VERGE; FORMATION OF NEW VEHICULAR ACCESS AND GRAVEL HARDSTANDING FOR 2 CARS AND TURNING AREA; NEW GATE PIER AND GATES PERMISSION

5.2.3 184 29150/004 Church Cottage, Lower Froyle, ASH ADJACENT TO THE SOUTHERN BOUNDARY AND WEST OF THE DRIVEWAY ENTRANCE- PRUNE FROM GARAGE ROOF TO GIVE 1.5 METRES CLEARANCE, CROWN LIFT TO 4 METRES OVER THE ROAD AND CLEAR CABLES TO GIVE 0.5 METRES CLEARANCE. NO OBJECTION

5.2.4 185 23285/008 Bridge House, Husseys Lane, Lower Froyle, T1 COPPER MAPLE IN THE REAR GARDEN. CARRY OUT AN OVERALL CROWN REDUCTION TO LEAVE AN APPROX FINISHED HEIGHT OF 8 METRES AND LATERAL BRANCH LENGTH OF 5 TO 6 METRES. NO OBJECTION

5.3 Other Planning Matters (pntc)

234 EHDC: **Affordable housing** Froyle site, meeting 12th November, enclosed with agenda.

241 Affordable housing Froyle site proposed layout, enclosed with agenda.

Dist.Cllr. Watts explained that an EHDC committee is looking for sites across the area to recommend for low cost housing.

There was discussion of parking and the undesirability of parking in the road, which is narrow. It was agreed that the provision for parking in the proposed layout was likely to be inadequate, being unsuitable for a rural site where a car is more of a necessity. It was agreed that to provide more parking space there should be fewer houses. It was agreed that it would be preferable if the existing disabled parking bay be moved off road to a position next to the proposed houses.

Miss Watts agreed to relay FPC's concerns about parking to Radian.

Concern was expressed regarding the unused triangle of land at the rear of the site, and it was thought preferable if Radian could find a formal use for it to ensure that it is managed.

ITEM 6 OTHER MATTERS (pntc)

6.1 Grass Cutting in winter, deferred from FPC 8th July 2013

It was **agreed** that there should be one more cut this season, then as needed.

6.2 Planning Committee meetings

Nothing to report.

6.3 Appointment of Transport Committee

Mr. Deans said that the group can progress work on transport projects better if they do so with the remit of FPC. They will report to FPC, and **Mr. Deans** will forward the minutes of their meetings. It was **agreed** to make the Transport Group a committee of the PC.

6.4 Football hut condition

It was agreed that as there is no team to use the hut, it would be maintained to prevent deterioration, and eg burst pipes. **Mr. Whines** agreed to get quotations for necessary work.

6.5 Pitch marking *deferred from 17.9.13*

No discussion as no team to use the pitch.

6.6 Pitch hire charges

No discussion as no team to use the pitch.

6.7 Millennium Map

166 Mr. Whines: Revised quotation for map, enclosed with agenda.

224 EHDC Small Grants Scheme Countryside Access grant for millennium map, enclosed with agenda.

It was **agreed** that the larger format would be purchased as it would last longer than the smaller, cheaper, option.

Mr. Whines agreed to provide information on costs and options for the next pc meeting.

ITEM 7 CORRESPONDENCE RECEIVED

A list of the correspondence received since the agenda for the meeting of 17th September 2013 had been prepared had been enclosed with the agenda. Other matters, including some of which the papers were at the meeting and some had already been notified to councillors were noted as below:

177 EHDC: New Guidance on Interests link

178 EHDC: Special Edition Councillor Newsletter: progress of East Hampshire Local Plan: Joint Core Strategy

186 NALC: Local Councils Explained publication

237 HCC: Hampshire Minerals & Waste Plan adoption

ITEM 8 REPORTS FROM COUNCILLORS AND OFFICERS

8.1 Mr. Deans said that FPC might get a letter from Miss S. Knight, HCC, asking about the **bus service** as she is to re-tender the service. The Transport Committee have advised that the bus service should be provided on Tuesdays, Thursdays and Saturdays, returning to Froyle at 1pm. The **Clerk** to write to Miss Knight to request the changes. There was discussion on the feasibility of a minibus or dedicated parking space at Bentley railway station.

ITEM 9 MATTERS RAISED BY COUNCILLORS

9.1 Miss Gove reported that residents have complained about Porters' tractors, and the damage they are doing through Lower Froyle and the Beeches. It was suggested that they could come into Upper Froyle via Cemetery Lane, where they would still plough up verges, but only disturb two houses, both of which are set well back from the road. The **Clerk** was asked to write to them to ask them to use this alternative route.

ITEM 10 MATTERS RAISED BY RESIDENTS

10.1 Mr. Whines raised on behalf of a resident the matter of **mud** being washed by rainwater from Bamber Lane across the front of Bramlins, and that there should be a fillet to direct the water away. The **Clerk** to ask Hampshire Highways to install a fillet.

10.2 The **Clerk** to order a black recycling wheelie **bin** for the Football Hut to add to the existing green one which is emptied by EHDC.

10.3 **Miss Gove** said she would progress the purchase of **signs** re dog mess for the recreation ground.

10.4 A resident had suggested that the whole of the **recreation ground** be made over to wild flowers, but the PC suggested margins as a compromise. PC to look into feasibility of suggestion.

ITEM 11 MATTERS FOR REPORTING IN VILLAGE MAGAZINE

It was suggested that there should be a report from the Parish Plan Steering Group on the progress of all projects. **Mr. Deans** would ask the chairman of the PP Steering Group if a report could be made.

ITEM 12 DATE OF NEXT MEETING

Next ordinary meeting: Tuesday 14th January 2014

The meeting closed at 9.55 pm.

Date.....

Chairman.....